

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

RESERVOIR KEEPER

DEFINITION:

Under general supervision, to be responsible for the operation, maintenance and safeguarding of a dam, reservoir and surrounding recreation area; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Patrols and safeguards dam and reservoir areas against trespassers and livestock;
- Supervises, trains and evaluates the work of subordinates;
- Performs semi-skilled maintenance and repair work on boats, docks, floats, gang planks, buildings and other lake equipment and facilities;
- Uses small power and hand tools to do semi-skilled carpentry, mechanical, plumbing, electrical and painting work;
- Develops nature walks and other interpretive programs and prepares exhibits and publication material;
- Performs general landscaping and grounds maintenance work such as selecting plants, planting trees and pruning shrubbery;
- Acts as the City's liaison with schools and community groups when lakes or reservoirs are topics at issue;
- Cleans, maintains and repairs flumes, siphons, sandtraps, blow off valves and vaults along conduits and pipelines;
- Clears litter and weeds;
- Responds to general inquiries from the public and issues warnings for violation of lake rules and policies;
- Rents out boats and motors;
- Checks for duck hunting and fishing permits; Regulates flow of reservoir water;
- Climbs outlet towers at heights over 100 feet;
- Cleans and checks operation of fish screens, reads and records daily readings;
- Keeps records and prepares reports.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience performing semi-skilled construction, maintenance, security enforcement and public assistance work at a lake, reservoir or lake recreation area. Qualified experience must include semi-skilled carpentry and painting; enforcement of lake rules and regulations; and answering inquiries from the public. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.